

LHOUT Self-Assessment / Questionnaire (Field)

Employee:	Position:	
Supervisor:	Date:	

PART I: SELF ASSESSMENT

Please review the categories below and choose the knowledge/skill level at which you feel you currently operate or perform.

Standards & Protocols	1 = Minim	al Experience	5 = Very I	Experienced	N/A = Not /	Applicable
Performance Standards						
Team Work / collaboration with others	1	2	3	4	5	N/A
Attendance & punctuality	1	2	3	4	5	N/A
Self-Motivation & Initiative	1	2	3	4	5	N/A
Quality of work performed (no rework)	1	2	3	4	5	N/A
Tools						
Required basic tools on hand	1	2	3	4	5	N/A
Knowledge of basic tool use	1	2	3	4	5	N/A
Maintenance of tools	1	2	3	4	5	N/A
Skill Proficiencies	1 = Minim	al Experience	5 = Very I	Experienced	N/A = Not /	Applicable
Sitework/Demolition						
Demolition (Occupied Space)	1	2	3	4	5	N/A
Earthwork	1	2	3	4	5	N/A
Equipment	1	2	3	4	5	N/A
Compaction	1	2	3	4	5	N/A
Fine grading / converting 10th's to inches	1	2	3	4	5	N/A
Form (Concrete)						
Footings & pads	1	2	3	4	5	N/A
Walls	1	2	3	4	5	N/A
Layout	1	2	3	4	5	N/A
Stairs	1	2	3	4	5	N/A
Flatwork	1	2	3	4	5	N/A
Finish (Concrete)						
Flatwork	1	2	3	4	5	N/A
Stairs	1	2	3	4	5	N/A
Sack and patch	1	2	3	4	5	N/A
Floor preparation	1	2	3	4	5	N/A
Metals (Ironwork)						
Installation of Iron (misc)	1	2	3	4	5	N/A
Metal joists & decking	1	2	3	4	5	N/A
Siding	1	2	3	4	5	N/A

PART I: SELF ASSESSMENT (continued)

Please review the categories below and choose the knowledge/skill level at which you feel you currently operate or perform.

Skill Proficiencies	1 = Minim	al Experience	5 = Very I	Experienced	N/A = Not	Applicable
Rough (Carpentry)						
Framing	1	2	3	4	5	N/A
Walls	1	2	3	4	5	N/A
Layout	1	2	3	4	5	N/A

Skill Proficiencies (continued)	1 = Minim	al Experience	5 = Very I	Experienced	N/A = Not	Applicable
Rough (Carpentry)	_					
Roof	1	2	3	4	5	N/A
Stairs	1	2	3	4	5	N/A
Wood truss and beams	1	2	3	4	5	N/A
Siding / sheeting	1	2	3	4	5	N/A
Finish (Carpentry)						
General cabinet building	1	2	3	4	5	N/A
Cabinet installation	1	2	3	4	5	N/A
P-Lam work	1	2	3	4	5	N/A
Trim and millwork	1	2	3	4	5	N/A
Doors and Windows						
Hollow metal doors and frames	1	2	3	4	5	N/A
Wood doors and frames	1	2	3	4	5	N/A
Hardware	1	2	3	4	5	N/A
Panic hardware	1	2	3	4	5	N/A
Window Installation	1	2	3	4	5	N/A
Interior Finishes						
Metal stud framing	1	2	3	4	5	N/A
Gypsum drywall	1	2	3	4	5	N/A
Taping	1	2	3	4	5	N/A
Painting	1	2	3	4	5	N/A
Acoustic ceiling	1	2	3	4	5	N/A
Specialties / Retail Renovations						
Bathroom accessories	1	2	3	4	5	N/A
Backing / Blocking	1	2	3	4	5	N/A
Supervision & Mgmt (Foreman / Lead)						
Project scheduling	1	2	3	4	5	N/A
RFI & Submittal Reviews	1	2	3	4	5	N/A
Quality control, punch list, close-out	1	2	3	4	5	N/A

Part II: QUESTIONNAIRE

Review and answer the questions below. Your feedback will be discussed as part of the performance evaluation.

What do you feel your	overall skill lev	el and ability currently is? (c	ircle one)	
	Laborer	Apprentice Carpenter	Journeyman Carpenter	Foreman
In the last year, what d	lo you feel you	have successfully accomplis	hed?	
What did you not acco	mplish that you	wanted/planned to? What	prevented you from doing so?	

What alille as training would you like to develop to improve your performance and avecage?
What skills or training would you like to develop to improve your performance and success?
Are you knowledgable re: KNCC's Safety program? What challenges are most common in your daily work?
What value do you believe self performed work has at KNCC currently and/or in the future?
What is an example of how you best contribute to the customer service standards at KNCC?
How do you believe you can contribute to acquiring future work? (business development)
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How do you believe you can contribute to acquiring future work? (business development) What are you career objectives at KNCC? (review Key Responsibilities - Path to Growth)